



City of Richmond
Urban Forestry Division – “Committed to Richmond’s Trees”
Adopt - A - Tree Program
 Application/Citizen Tree Maintenance Agreement

Please fill this application out completely and return to this address by August 27th:

FDA Adopt - a - Tree
 208 N Strawberry Street
 Richmond, VA 23220

\$25 per tree for Fan District Association members
 \$50 per tree for non-members

Checks must be included and payable to The Fan District Association, a 501(c)3 nonprofit organization.
 Applications are accepted only between July 1 to August 27th, 2016 for the November 1, 2016 through April 15, 2017 planting season. Any application received after August 27th will be returned unprocessed.

Applicant Name: _____ **Phone:** _____ **Email:** _____

Address (including zip code): _____

Planting Address (if different): _____

Street Name (if on corner): _____		Street Name (if on corner): _____	<p align="center">MAP KEY</p> <p>Where relevant, please indicate on the map the approximate location of the following items:</p> <ul style="list-style-type: none"> <li align="center">▲ Existing Tree <li align="center">X Tree Stump <li align="center">★ Desired location of tree(s) to be planted <li align="center">↑ Utility Pole
Street Name _____			

Tree Maintenance Agreement

Conditions - To adopt a tree, you must agree to care for the tree as follows.

1. To ensure your new tree’s survival, your portable drip irrigation device must be filled with water at least once a week for the first two years during the growing season.
2. Mulch should not be piled up against the tree trunk. Keep grass and weeds out of mulch.
3. Do not cultivate or otherwise disturb soil under the tree (do not plant under trees.)
4. Keep lawn mowers and string trimmers away from tree to avoid wounding trunk.
5. Fertilize only with slow release formulas, if at all.
6. Do not use herbicides that may leach into the soil around the tree
7. Inspect the tree often to detect problems early. Report problems to Urban Forestry.

My signature indicates my agreement to the conditions listed immediately above.

Signature: _____ Date: _____

For more information please access our website: <http://www.richmondgov.com/PublicWorks/UrbanForestry.aspx>