



## BOARD OF DIRECTORS MEETING

July 11, 2016 – 7:00 PM/FDA Building – 208 Strawberry Street

### In Attendance:

Everett Reveley  
Bill Beville  
Tim Feehan  
Jack Burke  
Jennifer Mullen

Brian Baird  
Katherine Jordan  
D. Walton  
Mary Davis-Barton  
Bonnie Predd

### Absent:

Christy Lantz  
Robyn Tyer  
Heather McQuillin

Jennifer Mullen  
Danielle Dick

### Guests:

Third Precinct Officer Hawkins Wortham/Richmond Police Department  
Charlie Diradour, Member  
Levar Stoney, Mayoral candidate  
Noel Abouzak, Member

### Call to Order & Approval of minutes

The meeting was called to order by President Brian Baird at 7:00 pm. The minutes from June 6, 2016 Board meeting were approved as written.

### Guest Presentations/Reports

#### Third Precinct Officer Hawkins Wortham

- With school out auto larcenies have spiked slightly. Reminder to always lock cars and remove valuables. Graffiti incidents at normal pace. Reminder that biggest deterrent is immediate removal. Board discussed adding graffiti removal company contact information to newsletter.
- RPD will again participant in 2016 National Night out. FDA sponsored event will be Tuesday, August 2<sup>nd</sup>, 6 -8pm at Meadow Park.

### Other Reports

1. Bill Belville reported update on FDA building facilities issues and provided recommendations and budget for Board review and approval:
  - Termite Service. Board approved proposal to switch to new vendor. The 12-month Termite Warranty was approved (\$125.00/year).
  - Roof. Board approved proposal from Steve Kay Roofing Contractor for \$1100 to scrape and paint (\$900) and fix front mansard drip edge (\$200).



- Plumbing. Non-functioning outside faucet repair estimate (\$200-\$300) was approved to cap old faucet and install new.
- 2. D. Walton reported on July 9<sup>th</sup> Alley Cleanup. Two FDA volunteers, five VCU students assisted DPW crew of a driver and two helpers. The team collected 3.19 tons of debris. Next clean-up is scheduled for Saturday, August 6, 2016 and volunteers are needed.

### **President's Report**

- \*VCU Outreach:
  - Monroe Park Block Party: Tuesday, August 23, 5:30-8 pm. Part of freshman orientation; event is held at Monroe Park. FDA will have a presence with volunteers to promote FDA membership (*\$5.00 students*), provide general information on Fan District neighborhood overall and hand out giveaways.
  - The VCU Student Organization and Volunteer Opportunities (SOVO) Fair: Friday, August 26, 3-6pm, VCU Siegel Center. This event promotes student engagement in campus life and neighborhood organizations. FDA will have a table to showcase FDA volunteer activities.
    - Brian asked the Board members to volunteer for these events if possible.
- HHT Leadership Update: Event is scheduled for December 10<sup>th</sup> & 11<sup>th</sup>. Adrian Kirkpatrick is Chair, Robyn Tyer is Co-Chair. They are still looking to fill both Tickets and Volunteer Committee Chairs positions. Mary Davis-Barton expressed interest in the membership team and was given contact information. House identification is well underway.
- Member Surveys: Brian indicated that FDA would be well served by more outreach to membership in the way of surveys and reminded Board to consider email member surveys for any Board topics that might be of broad FDA interest.
- VCU Student Liaison: Identification of VCU student to join FDA Board will be delayed until school is in session.
- FDA Member Interest/Involvement. Brian reminded the Board to reach out to FDA members who have expressed an interest in their Committee.
- FDA Building Reorganization. Brian presented a proposal for the reorganization of the storage space. The Board voted unanimously to immediately fund the \$638.42 for racks, totes, containers and organizers required to accomplish the work.

### **Treasurer's Report**

- Everett presented updated financials as of June 30, 2016 for review and discussion. Brian asked Everett to query the Board and Committee Chairs for budget estimates and to draft a budget for 2016-17 FDA fiscal year in preparation for Board review and approval in September.

### **Committee Reports/Action Items**

Parks & Trees Committee (Katherine Jordan)



- Meadow Park now has power, but getting water restored proved equally difficult leading to the Board approval of up to \$500 for an outside contractor (coordinated through Mike Barbour with the City). Contract covers adding a back-flow pump, checking lines and irrigation heads, and turning the water on. Any issues will be handed over to the City. FDA funded the work due to commence July 14. When water is restored, the Board should consider a sprinkler party to celebrate.
- Lombardy Playground Park tentative dates for install are July 18-29. Park will be closed during that time. Upon completion, Board should consider a family-friendly, block party to celebrate.
- Monroe Park, Grace, Federal, Paradise, Sydney, Scuffletown: No updates

#### New Initiative

Create an “FDA Gardening Crew” to perform general maintenance on those parks with no active gardening oversight (Meadow, Paradise, Sydney & Federal). The idea is for organized monthly meet-ups and opportunity for interested members to use sign-up genius to self-assign tasks and work at their own schedule. Volunteers may be given a FDA Parks & Trees T shirt as a thank you, and to serve as advertisement for the group. Recruitment would be through FDA Facebook, emails and Nextdoor.com.

#### Safety Committee (Danielle Dick & D. Walton)

- 2016 National Night out. FDA sponsored event will be Tuesday, August 2<sup>nd</sup>, 6 -8pm at Meadow Park. FDA will fund 200 hot dogs, band and ice cream.
- \*Other. See VCU Outreach comments under President's Report.

#### Parking Committee (Jennifer Mullen)

- During the 2016 off-site decal sale, the city reduced wait time by arriving early and no line was ever greater than 5-10 people.
- New signs were installed along Franklin Street for portions of block included in Zone 1 but never signed. City additionally added signs for loading zone in front of St. James's but there was some concern by church which has now been resolved
- North side of Franklin Street request again for inclusion in district by single tenant but she declined to move forward with process

#### Action Item

Request for inclusion in Zone 1 for 4 & 6 North Brunswick Street which appears to be a duplex midblock behind former theater building. It is zoned UB-PO3. City rezoned in 2015 with much of Main Street. FDA Parking Committee has recommended inclusion within the zoning district. Board voted unanimously to approve recommendation.

#### Membership Committee (Heather McQuillin)

No report.

#### Programs and Education Committee (Christi Lanz)

- Concert Series: August 21. “Magnolia” band. September 18. “Private Stock”. Both events run 5-7pm. Hot dogs and ice cream have been ordered. Park is reserved.



- Bill Montgomery will manage a Fall FDA sponsored mayoral debate at Binford Middle School. Looking at mid-October date; will finalize once candidates have been contacted.
- Christy is looking for suggestions for free, interesting venue for Spring 2017 FDA membership event and is also seeking volunteers to assist.

Zoning & Code Enforcement Committee (Jack Burke & Bill Beville)

1930 Floyd. Previous rental now being remodeled as single-family dwelling. Owners planning addition to structure. Committee reviewed plans and voted not to oppose.

Historic Preservation Committee (Tim Feehan)

- Reviews still underway for Congregation Beth Ahabah new addition with no final approval by RVA Planning.
- Tim continues work on Historic Design Overlay draft with expanded Committee of twelve. Expectation is to have a draft for review during this fall. Currently, in addition to getting ordinance language recommendations from Historic Richmond, the Committee is also collecting guidelines language examples from other cities.

**Adjournment**

Meeting was adjourned at 8:32pm