



BOARD OF DIRECTORS MEETING

November 7, 2016 – 7:00 PM/FDA Building – 208 Strawberry Street

In Attendance:

Brian Baird, President (nonvoting)
Everett Reveley
Bill Beville
Jack Burke
Katherine Jordan

Jennifer Mullen
Tim Feehan
Heather McQuillin
Robyn Tyer
Mary Davis-Barton
Bonnie Predd, Secretary (nonvoting)

Absent:

D. Walton
Matthew Stanley

Jennifer Mullen

Guests:

Parke Richeson, Executive Director, Maymont Foundation
Ben Mackey, Fanfare Editor

Call to Order & Approval of minutes

Brian Baird called the meeting to order at 7:00 pm. October 2016 draft Board minutes were approved with one correction.

Guest Presentations/Reports

Parke Richeson, Executive Director, Maymont Foundation

Parke made a 10-minute presentation on updates at the park that included a review of a) historic preservation of the Mansion b) a number of new public education programs, c) enhanced garden and landscaping of grounds, d) renovation of the Children's Farm. The Board was encouraged to spread the word to FDA members and encourage visits, donations and volunteering.

Ben Mackey, Fanfare Editor

Ben thanked the Board for its ongoing support and contributions to the newsletter. Next issue featuring the Holiday House Tour and at 32 pages is the biggest issue ever will be printed and distributed (*email, hardcopy*) beginning the end of week. Extra copies were requested by Membership and Tour Chair. Board was encouraged to contribute to the Spring 2017 issue as planning will begin within the next couple of weeks. Likely topics include: "Letter to Editor" section, Q&A with public officials, overview of Nextdoor neighborhood social network app, article on fighting graffiti, etc.



President's Report

1. FDA President-Elect Timing. Brian reminded the Board that By-Laws require a President-Elect to be elected by the Board from among its members not later than the end of the calendar year. Any Board member interested should contact Brian.
2. Apartment Owners Association. Brian and Board member, Robyn Tyer attended the RAOA October 11th monthly meeting and plan to attend on monthly basis to build a relationship between the two organizations.
3. FDA Historian. FDA historical records will be housed at VCU Cabell Library. Matthew Stanley will assume role of managing the project.
4. Historic Markers. After the first of the year, FDA will reach out to members to solicit interest, recommendations. Brian indicated that should we move forward the expense could be funded by a FDA grant. Heather McQuillin will take the lead on the project and report back to the Board on findings, recommendations.
5. 2600-2700 Blocks of W. Grace. It was brought to the Board's attention that residents are asking about new light poles installed with no tops. Robyn will follow up and report back to Brian.
6. VCU Student Liaison. A VCU student has been identified to reach out to VCU student community for interest in taking on the liaison position with FDA Board.
7. Other. Members will receive email reminder to vote that will contain polling place links. Deceased Fan residents who have contributed to the FDA Board during their lifetimes will be profiled in FanFare.

Treasurer's Report

Everett presented updated Statement of Activity (October 2016) and Statement of Financial Position (October 2016). Both documents are posted in FDA DropBox. FDA owns a laptop which has historically been used by the Treasurer. As Everett is using online version of QuickBooks, the laptop is no longer needed. Brian will determine next steps on the hardware. Everett requested a QuickBooks monthly usage fee (\$15) be allocated, funded and approved by the Board. After discussion, an annual finance budget item for software (\$180) was passed unanimously. Everett reminded the Board that an internal financial review is due before 2017 Annual meeting.

Committee Reports

Holiday House Tour (Mary Davis-Barton). All sponsors will have logos displayed on signage. Online ticket sales are live; physical sales sites will begin sales on November 8th. There are still a number of volunteer and docent spots needing to be filled. Brian encouraged the Board to help out and indicated he will email membership and post on Facebook page the need for more volunteers.



Historic Overlay (Tim Feehan). The Historic Guidelines Overlay draft development writing team has been finalized: Mathew Stanley/Renovations. Calder Loth/New Construction. Tim Feehan/Alterations. As the drafting proceeds, Tim will report progress back to the Board.

Other Business

Zoning/Code Enforcement (Jack Burke/Bill Beville). Due to a Board member's concerns, the Zoning Committee announced a process change. Going forward when the Committee brings their recommendation to full FDA Board for vote, the recommendation will include copies of the actual request and ordinance to facilitate full disclosure, review and open discussion of all pertinent facts prior to Board vote.

Katherine Jordan reported that the City of Richmond Department of Public Works Capital Projects Management division has funds available for sidewalk repairs and advised we should alert members to contact the division directly to alert them to any Fan sidewalks needing repair.

Heather McQuillin mentioned that the Historic Monument Avenue and Fan District Foundation continues to replace, repair and maintain historic street signs in the Fan. These brown signs are replicas of the original Fan street signs.

Announcements:

The next Board meeting is scheduled for Monday, December 5th at 7pm.

Adjournment

Meeting was adjourned at 8:35 pm